**GRAM: TRUSTBOARD** 

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## OFFICE OF THE BOARD OF TRUSTEES

THE ASSAM TEA PLANTATION PROVIDENT FUND & PENSION FUND SCHEME & DLI SCHEME "NIDHI BHAWAN" BASISTHA,LALMATI, N.H-37: GUWAHATI-781029

From: Sri S. Das.

Circular No PF/IRS/2014/04

Secretary-Cum- P.F Commissioner,

Dated Guwahati, the 27.06.2014.

**Board of Trustees** 

To.

The Managers of all Tea Estates in Assam.

Sub:

Submission of Softcopy of Annual Return (Form No-05)

Ref:

Sir,

I am directed to say that as per the decision of the Board of Trustees in its meeting held on 05-06-2014, all employers of the Tea Estates are required to submit henceforth a softcopy of Annual Return (Form No-05) to the respective Incharge of the Zonal and Inspectorate Offices of the Board of Trustees.

You are therefore, requested to ensure submission of the required Soft Copy along with the Hard Copy of Annual Return from the period 01-04-2013 to 31-03-2014 onwards.

This comes into force with immediate effect.

Yours faithfully.

Secretary-cum-P.F. Commissioner

**Board of Trustees** 

Copy to :- 1. All Officers of the Board of Trustees in Head Office and all Field Offices for information and necessary action.

Secretary-cum-P.F. Commissioner Board of Trustees.